

Education

- **Bachelor of Science in Elementary Education**

- Illinois Type 03 Elementary Certification
- 3.836 GPA
- Western Illinois University - Macomb, IL

Experience

- **Kindergarten Instructional Aide** - *Ward Grundy Elementary School - Morton School District #709*

- Teach daily calendar routine
- Lead fine motor skills center (assist students with cutting, glueing, writing, etc)
- Prepare materials for class (make copies, laminate, cut paper)
- Assist instructor with other miscellaneous tasks (take attendance, restroom breaks, etc)
- August 2011 - Present

- **Substitute Teacher** - *Morton School District #709*

- Substitute for Kindergarten, 1st Grade, and Music classes
- Execute lesson plans
- August 2011 - Present

- **Kindergarten Student Teacher** - *New Central Elementary School - Havana School District #126*

- Taught language arts, writing, math, social studies, and science
- Prepared and executed lesson plans
- Maintained communication with parents
- Participated in Student IEP, Staff, and PTO meetings
- January 2011 - April 2011

- **5th Grade Block Teacher** - *Central Intermediate School - Monmouth-Roseville School District #238*

- Taught language arts, reading, math, social studies, and science
- Prepared and executed lesson plans
- August 2010 - December 2010

- **Summer Camp Supervisor** - *Peoria RiverPlex*

- Communicate with parents
- Create daily schedule
- Organize and lead field trips
- Supervisor: 2011 - Present
- Counselor: 2009 - 2010

Skills

- Endorsements in Social Studies and Language Arts
- Experience with using AIMSweb Testing
- Familiar with Apple OS X and Microsoft Windows Operating Systems
- Experience with Smart Board Technology
- Experience creating Audio and Video Podcasts
- Experience teaching and working with students with Downs Syndrome and Autism
- Willing to sponsor an extra curricular activity

Leadership Background

- National Society of Collegiate Scholars Vice President (2009-2010)
- National Society of Collegiate Scholars Treasurer / Secretary (2008-2009)
- Outstanding Pre-service Teaching Award Nominee (2011)
- Voluntary Assistant in teaching WIU Elementary Education 110 Seminar Class (2010)
- Western Illinois University Undergraduate Research Day (2009)

References

Mrs. Jeanette Grant

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Mrs. Andrea Steffens

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